

# OCCUPATIONAL HEALTH NURSE



**FBI**

AN INSIDE LOOK

## FBI OCCUPATIONAL HEALTH NURSE

At the Federal Bureau of Investigation (FBI), maintaining a healthy, safe, and fit workforce is paramount to the FBI mission. Our Occupational Health Nurses (OHNs) work diligently to meet this goal within their FBI office of assignment in collaboration with Medical Operations and Readiness Unit (MORU) medical officers and other health care professionals at FBI Headquarters (HQ).

### OHN Duties

- » Ensure the medical readiness of the workforce through the administration of the Fitness for Duty (FFD), Medical Mandates (Work Restrictions), Travel Medicine, and Immunization programs.
- » Respond to routine, work-related illnesses, injuries, and medical emergencies.
- » Provide health promotion activities and education to employees.

### Advanced OHN Duties

- » Regional Program Managers (RPMs)
  - Train, implement, operate, evaluate, and oversee FBI-directed health programs in the FBI Field Offices.
  - Develop policies, procedures, and regional guidance.
  - Interface with FBI leadership, supervisors, and staff regarding occupational health programs.
  - Conduct on-site and virtual division visits to evaluate performance with FBI medical programs.
- » Supervisory OHNs
  - Oversee staff selection, training, direction, development, and evaluation of OHNs.
  - Implement, assess, and monitor occupational health programs.
  - Budget and manage clinic supplies and equipment.

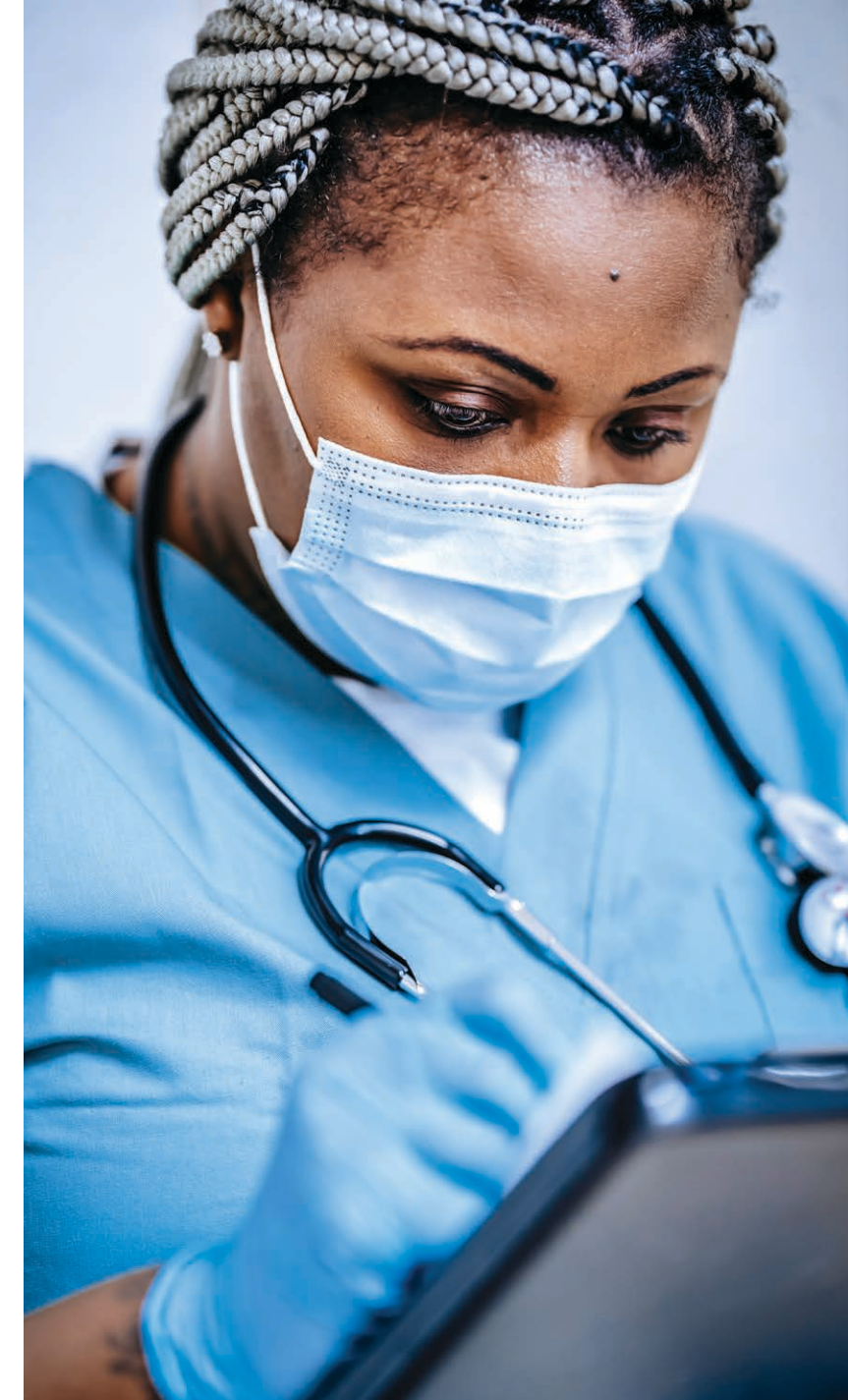
## SKILLS AND QUALIFICATIONS

Occupational Health Nurse candidates must:

- » Have passed the National Council Licensure Examination (NCLEX) and hold an active and unrestricted license as a Registered Nurse (RN) in a state, District of Columbia, the Commonwealth of Puerto Rico, or a territory of the United States.
- » Have two to five years' experience as an RN in the Emergency Room or Intensive Care, Medical/Surgical, or Occupational Health units, with specialized experience equivalent to the GS 11 level.

## EDUCATIONAL BACKGROUND

Must possess a graduate or higher-level degree, bachelor's degree, associate degree, or diploma from an accredited professional nursing educational program.



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## OUR CORE VALUES

# AN FBI CAREER IS ALL ABOUT DEDICATION

*While both challenging and rewarding, there are specific entry qualifications required to get into the FBI. Those who complete the process become part of an elite team that keeps our country safe.*



## Minimum Qualifications

- » Be a U.S. citizen.
- » Be able to obtain a Top Secret Clearance.
- » Have a degree or diploma from a professional nursing program approved by the legally designated state-accrediting agency at the time the applicant completed the program.
- » Be in compliance with the FBI Employment Drug Policy.
- » Possess a valid driver's license.

## Automatic Disqualifiers

- » Non U.S. citizenship.
- » Conviction of a felony.
- » Violation of the FBI Employment Drug Policy.
- » Default on a student loan insured by the U.S. government.
- » Failure of an FBI-administered drug test.
- » Failure to register with the Selective Service System (males only).
- » Knowingly or willfully engaged in acts or activities designed to overthrow the U.S. government by force.
- » Failure to pay court-ordered child support.
- » Failure to file income tax returns.

## APPLICANT PROCESS

1

### INFORM & APPLY

Visit [FBIJobs.gov](https://www.fbi.gov/jobs) to view careers and open positions.

2

### INTERVIEW & SELECTION

Be aware that the hiring process can take a year or more.

3

### CONDITIONAL JOB OFFER & BACKGROUND INVESTIGATION

Once accepted, applicants will undergo an intensive background investigation.

4

### FINAL JOB OFFER & ONBOARDING

Upon hire, attend the FBI Academy in Quantico, VA, for a short new employee introduction course.

FBIJOBS.GOV



The FBI is an equal opportunity employer. Last revised 04/22.

